

# Durango West Metropolitan District No. 1

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Durango, CO 81303  
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January 28, 2022

Division of Local Government  
1313 Sherman Street, Room 521  
Denver, CO 80203

Attached is the 2022 budget for Durango West Metropolitan District No.1, located in La Plata County, submitted pursuant to Section 29-1-113-C.R.S. This budget was adopted on December 8, 2021. For budget questions, please contact Janet Anderson, District Manager, Durango West Metro District I, 119 Holly Hock Trail, Durango, Colorado 81303, 970-259-4267, [dwl@mydurango.net](mailto:dwl@mydurango.net)

The mill levy certified to the County Commissioners is -0- mills for all general operating purposes, -0- mills for General Obligation bonds; -0- mills for refund/abatement; and -0- mills for Temporary Tax Credit/Mill Levy Reduction

The Budget Message is included with the 2022 budget.

I hereby certify that the attached is a true and accurate copy of the 2022 budget.



Janet Anderson  
District Manager

## **BUDGET MESSAGE 2022**

### **Durango West Metropolitan District No.1**

The attached Budget for Durango West Metropolitan District No. 1 for 2022 includes these features:

Durango West Metro District No. 1 operates with six funds for general accounting purposes prepares budgets for 5 funds: General Fund (governmental), Water Fund (enterprise), Sewer Fund (enterprise), Wastewater Treatment Fund (enterprise), Conservancy Trust Fund (restricted for recreation state lottery funds), and Fixed Assets Fund. The District does not have bonded indebtedness and therefore has no activity in a Bond Fund as it has in prior years. General, Water, Sewer, Wastewater, and Conservancy Trust are the operating funds requiring the Board of Directors to appropriate expenditures and recognize revenues. Sources of funds are indicated separately for each fund as well as expenditures. Supplemental appropriations could become necessary in the calendar year 2022 due to state and federal funding sources: Covid-19, and New Development the District may choose to undertake on a larger scale than originally anticipated. If supplemental appropriations become necessary an amendment to the budget will be adopted to appropriate funds. Contingency amounts are again appropriated in the general, water, and sewer funds to ensure monies will be available if unanticipated expenses or emergencies arise. Contingencies are budgeted each year, but not needed most years.

In 2022 the District's budget has included capital outlays for housing improvements. Again in 2021 the District did not build homes due labor shortages and steep materials costs. The real estate market is very strong and we expect spec homes to be quickly and easily sold once we are able to secure the right team of contractors.

The District will be keeping an eye on available cost share and grant funds that may become available to us for utilities, roads, and/or affordable housing.

The budgetary basis of accounting was prepared on a modified accrual in the District's general, water, and sewer funds, and was prepared on a cash basis in the wastewater treatment fund.

Services provided by Durango West Metropolitan District No. 1 include water, sewer, roads, common areas, and parks.

The 2022 budget was adopted by the Board of Directors at a regular meeting held December 8, 2021.

**RESOLUTION TO ADOPT AN ANNUAL BUDGET FOR 2022  
CALENDAR YEAR AND TO APPROPRIATE SUMS OF MONEY  
FOR THE 2022 CALENDAR YEAR BUDGET**

*Budget Resolution #17-2121 ID # 134180*

A RESOLUTION APPROPRIATING SUMS OF MONEY TO THE VARIOUS FUNDS AND SPENDING AGENCIES, IN THE AMOUNTS AND FOR THE PURPOSES AS SET FORTH BELOW, FOR THE DURANGO WEST METROPOLITAN DISTRICT NO. 1, DURANGO, COLORADO, FOR THE 2022 BUDGET YEAR.

WHEREAS, the Board of Directors of Durango West Metropolitan District No. 1 has appointed the District Manager to prepare and submit a proposed budget to the Board of Directors; and

WHEREAS, the District Manager submitted a proposed budget to the Board of Directors of Durango West Metropolitan District No. 1 on October 13, 2021, for the Board's consideration, and

WHEREAS, the budget for Durango West Metropolitan District No. 1 calendar year 2022 was made available for inspection on the website and at the office of Durango West Metropolitan District No. 1 after notices were posted in accordance with the law, and public meeting(s) were held to review, discuss, and question the 2022 Budget on October 13, November 10, and December 8, 2021, and constituents of Durango West Metropolitan District No. 1 were given proper opportunity to file or register any objections to the proposed budget, and;

WHEREAS, revenues and expenditures have been planned and appropriated so that the budget remains in balance, as required by law.

WHEREAS, the Board of Directors has made provision therein for revenues in an amount equal to or greater than the total proposed expenditures as set forth in said budget, and;

WHEREAS, it is not only required by law, but also necessary to appropriate the revenues and reserves or fund balances provided in the budget to and for the purposes described below, thereby establishing a limitation on expenditures for the operations of the District.

THEREFORE, the Board of Directors of Durango West Metropolitan District No. 1, Durango, Colorado, hereby approves and adopts the Budget for calendar year 2022 as submitted, amended, and summarized by fund; and

THEREFORE, the Board of Directors of Durango West Metropolitan District No. 1, Durango, Colorado, hereby approves to Appropriate Monies to each Fund as set forth for the Budget for calendar year 2022.

NOW, BE IT RESOLVED the Budget for 2022 is hereby approved and adopted, shall be signed by the Board President, and shall be made part of the public records of Durango West Metropolitan District No. 1, and

NOW, BE IT RESOLVED Sums of Money for 2022 are hereby approved for Appropriation from the revenues of each fund, to each fund, for the stated purposes:

GENERAL FUND:

Current Operating Expenses	\$ 246,550
Capital Outlay	\$ 360,000
Debt Service	\$ -0-
Contingency Allotment	\$ 25,000
<b>TOTAL GENERAL FUND</b>	<b>\$631,550</b>

WATER FUND:

Current Operating Expenses	\$ 242,120
Capital Outlay	\$ 10,000
Debt Service	-0-
Contingency Allotment	\$ 10,000
<b>TOTAL WATER FUND:</b>	<b>\$ 262,120</b>

SEWER FUND:

Current Operating Expenses	\$ 181,250
Capital Outlay	\$ 15,000
Debt Service	-0-
Contingency Allotment	\$ 10,000
<b>TOTAL SEWER FUND:</b>	<b>\$ 221,250</b>

WASTEWATER FUND:

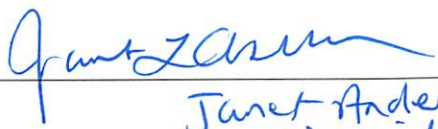
Current Operating Expenses	\$ 58,277
Capital Outlay	\$ 2,500
Debt Service	\$ 37,994
Contingency Allotment	-0-
<b>TOTAL WASTEWATER FUND</b>	<b>\$ 98,771</b>

CONSERVATION TRUST FUND:

Current Operating Expenses	\$ -0-
Capital Outlay	\$ -0-
Debt Service	-0-
<b>TOTAL CONS.TRUST FUND:</b>	<b>\$ -0-</b>

THE 2022 BUDGET AND APPROPRIATIONS FOR EXPENDITURES ARE  
HEREBY ADOPTED ON THIS 8<sup>TH</sup> DAY OF DECEMBER, 2021, BY THE DURANGO  
WEST METROPOLITAN DISTRICT NO. 1 BOARD OF DIRECTORS.

  
\_\_\_\_\_  
Vice-President, Durango West Board of Directors  
Pete Merkel

Witness   
\_\_\_\_\_  
Janet Anderson  
District manager

**DURANGO WEST METRO DISTRICT NO. 1 #34006  
GENERAL FUND BUDGET 2022**

	2020 Actual	2021 Estimated	2022 Budget
<b>Revenues/Sources of Funds</b>			
GEN-315 Outside Services	0	420	1,680
GEN-319 Snow Removal	30,120	30,413	30,120
GEN-320 Roads, Common Area	33,132	33,088	33,264
GEN-321 Billing Fees for paper & postal customers	2,394	1,904	1,700
GEN-322 District Fee Billed Monthly to Customers	75,000	75,037	75,000
GEN-323 Gen Fund Late Fees from Cougar Customer	4,166	3,264	3,000
GEN-330 Highway User Funds	11,294	11,356	11,500
GEN-341-349 Interest Earned	125	8	10
GEN-381 Resolution Prop Values Income	0	17,513	10,000
GEN-395 Gen Fund Misc. Income Account	22,757	14,563	2,000
<b>Total Operating Revenues</b>	<b>178,988</b>	<b>187,567</b>	<b>168,274</b>
<b>Non-Operating Revenues (grants/loans)</b>			
GEN-375 Home Improvement Loan for Capital Outlays	0	0	350,000
GEN-399 Grant Revenues or COVID Stimulus/Relief Funds	0	7,500	120,700
<b>Total Revenues / Sources of Funds</b>	<b>178,988</b>	<b>195,067</b>	<b>638,974</b>
<b>Expenses/Uses of Funds</b>			
GEN-406 Trash Removal Expenses/Clean Up	6,973	3,591	6,000
GEN-410 Road Repair & Maintenance	22,909	200	45,000
GEN-412 Capital Improvements	38,063	10,697	10,000
GEN-415 Snow Removal Expense	6,980	11,015	16,000
GEN-420 Security Lights Utility Exp.	4,773	3,980	5,000
GEN-425 Common Area Supplies & Maint	2,679	2,420	3,000
GEN-429 Fire Mitigation Expenses	948	0	2,500
GEN-430 Contract Labor	3,869	1,159	2,500
GEN-431 Wages + Payroll Tax Employer	55,489	55,063	60,000
GEN-432 Auto/Equipment & Repair Expenses	5,401	3,739	5,000
GEN-433 Meals/Entertainment/Meetings	670	448	750
GEN-440 Audit & Accounting Expense	12,340	7,943	8,500
GEN-445 Billing Expense	702	632	600
GEN-446 Bad Debt Expense	(207)	3,900	3,500
GEN-450 Director Fees Expense	4,525	4,500	4,500
GEN-455 Insurance Expense	4,898	5,597	6,000
GEN-460 Legal Fees	2,270	10,491	12,000
GEN-465 General Office Expenses	5,361	14,301	9,500
GEN-466 COVID Expenses	8,913	8,123	700
GEN-470 Public Notices/Advertisements	1,104	600	500
GEN-480 Office Utilities Expenses	6,380	6,299	6,500
GEN-489 Seminar / Training Expense	0	0	1,000
GEN-490 Miscellaneous General Expenses	2,093	28	2,500
GEN-492 Bank and Interest Charges	1,741	343	3,000
GEN-495 Health & Other employee expns	34,974	40,596	42,000
GEN-499 Contingency/Emergency (not used all years)	0	0	25,000
<b>Total Operating Expenditures</b>	<b>233,848</b>	<b>195,664</b>	<b>281,550</b>
<b>Operating Income/Loss</b>	<b>(54,860)</b>	<b>(8,097)</b>	<b>(113,276)</b>
<b>Non-Operating Expenditures &amp; Capital Outlays</b>			
GEN-475 Housing Improvements / Capital Outlays	0	0	350,000
<b>Total Sources of Funds Less Total Expenditures</b>	<b>(54,860)</b>	<b>(597)</b>	<b>7,424</b>
<b>Excess/Shortages Transferred to/from Reserves</b>			
Contingency budget amounts not used in all years			
Previous Fund Balance	123,340	68,480	60,383
Net Income for Period	(54,860)	(8,097)	(113,276)
Ending Fund Balance	68,480	60,383	(52,893)



**DURANGO WEST METROPOLITAN DISTRICT NO. 1 #34006  
WATER FUND BUDGET 2022**

		2020 Actual	2021 Estimated	2022 Budget
<b>Revenues/Sources of Funds</b>				
WAT-310	Water Sales	136,201	164,309	169,000
WAT-311	Lake Dgo Acquisition Chgs to Customers	45,180	45,040	45,720
WAT-315	Outside Services			2,016
WAT-318	Royalty Fees (LDWA)	16,071	10,040	17,500
WAT-325	Tap Fees	0	0	8,500
WAT-359	Lease Revenue (Atmos Tank Tower)	8,154	8,400	8,600
<b>Total Revenues</b>		<b>205,606</b>	<b>227,789</b>	<b>251,336</b>
<b>Expenditures/Uses of Funds</b>				
WAT-405	Well #9 - Utiity Expense	650	600	600
WAT-406	412 Westridge Tank	3,547	3,572	4,000
WAT-407	Treatment Facility Utilities	5,104	3,639	5,000
WAT-410	Testing & Compliance	4,688	2,969	5,000
WAT-411	Lake Dgo Acqjusion Fee	47,520	47,520	47,520
WAT-412	Capital Expenditures	0	0	10,000
WAT-418	Lake Dgo Water Royalty Expense	13,480	11,227	12,000
WAT-419	Lake Dgo Min Base Fee	22,244	19,772	22,500
WAT-420	Water Purchases	32,049	26,276	30,000
WAT-425	Source of Supply Repairs/Maint	3,830	0	6,000
WAT-426	Trans/Dist. Repairs/Maint.	8,706	7,755	6,000
WAT-427	Meters Maintenance/Software/Repairs	325	250	1,000
WAT-428	Treatment-Chemicals Purchases	319	495	1,000
WAT-430	Contract Labor - Water	7,403	9,303	9,000
WAT-431	Wages Paid + Employer Tax Expns	55,406	48,971	60,000
WAT-432	Auto/Equipment & Repair Expenses	5,401	3,739	4,000
WAT-438	Plant Supplies Expense	2,990	2,473	3,500
WAT-440	Audit Expense	12,226	7,943	8,500
WAT-455	Insurance Expense	5,652	5,597	6,000
WAT-460	Legal Fees	2,270	8,821	10,000
WAT-490	Miscellaneous Water Expenses	238	500	500
<b>Total Expenses</b>		<b>234,048</b>	<b>211,421</b>	<b>252,120</b>
<b>Contingency/Emergencies</b>				<b>10,000</b>
<b>Excess Revenues over Expenditures</b>		<b>(28,442)</b>	<b>16,368</b>	<b>(10,784)</b>
Excess/Shortages Transferred to Reserves				
Contingency budget amounts not used in all years				
	Previous Fund Balance	32,208	3,766	20,134
	Capital Purchases/Projects			0
	Ending Fund Balance	3,766	20,134	9,350

**DURANGO WEST METROPOLITAN DISTRICT NO. 1 #34006  
SEWER FUND BUDGET 2022**

	2020 Actual	2021 Estimated	2022 Budget
<b>Revenues/Sources of Funds</b>			
SEW-310 Sewer Collection Fees	126,504	126,336	137,016
SEW-311 Treatment Plant Fees	60,240	60,053	60,280
SEW-315 Outside Services			2,016
SEW-395 Miscellaneous Sewer Revenues	0	0	0
<b>Total Revenues</b>	<b>186,744</b>	<b>186,389</b>	<b>199,312</b>
<b>Expenses/Use of Funds</b>			
SEW-412 Capital Expenditures	0	0	15,000
SEW-420 Treatment Fees to DW2	96,384	96,384	85,550
SEW-426 Coll./Trans./Repairs & Maint.	5,742	0	6,000
SEW-430 Contract Labor - Sewer	0	0	1,000
SEW-431 Wages Paid + Employer Tax Exp	56,571	55,164	60,000
SEW-432 Auto/Equipment & Repair Exp	5,401	3,739	4,000
SEW-440 Audit & Outside Accounting Exp	12,226	7,943	8,500
SEW-455 Insurance Exp	5,652	5,597	6,000
SEW-460 Legal Fees	2,270	8,821	10,000
SEW-490 Miscellaneous Sewer Expenses	(561)	150	200
<b>Total Expenses</b>	<b>183,685</b>	<b>177,798</b>	<b>196,250</b>
<b>Contingency/Emergencies (not used in all years)</b>			10,000
<b>Excess Revenues Over Expenses</b>	<b>3,059</b>	<b>8,591</b>	<b>(6,938)</b>
Contingency budget amounts not used in all years			
Previous Fund Balance	569,304	572,363	580,955
Capital Purchases/Projects	0		10,000
Ending Fund Balance	572,363	580,955	564,017



**DURANGO WEST METRO DISTRICT No. 1 #34006  
WASTE WATER PLANT FUND BUDGET 2022**

	<b>2020 Actual</b>	<b>2021 Estimated</b>	<b>2022 Budget</b>
<b>Revenues/Sources of Funds</b>			
WWT-310 Sewer Treatment Fees WWT	117,784	117,120	98,820
WWT-340 Grant Income WWT	0	0	-
WWT-344 Interest Income WWT	951	1,400	1,000
WWT-395 Miscellaneous Income WWT	0	0	-
<b>Total Revenues</b>	<b>118,735</b>	<b>118,520</b>	<b>99,820</b>
<b>Expenses/Use of Funds</b>			
<b>Collection/Transmission &amp; Treatment</b>			
WWT-410 Waste Water Testing	2,412	3,500	3,500
WWT-412 Capital Outlays Code & Stds	17,577	5,000	2,500
WWT-426 Plant Repairs & Maint WWT	3,101	4,500	4,950
WWT-428 Treatment Supplies WWT	377	600	600
WWT-430 Engineering & Data			1,600
WWT-430 Contract Labor WWT	7,500	7,890	8,127
<b>Total Treatment Expenses</b>	<b>30,967</b>	<b>21,490</b>	<b>21,277</b>
<b>Administration</b>			
WWT-431 Admin Salaries WWT	9,056	9,237	9,699
WWT-492 Health Insurance	608	764	779
WWT-435 Payroll Tax Expense WWT	707	924	970
WWT-440 Accounting Expense WWT	6,290	6,650	6,650
WWT-455 Insurance Expense WWT	3,537	2,275	2,343
WWT-460 Legal Expense WWT	1,520	2,500	2,500
WWT-465 Admin Supplies WWT	2,559	2,850	1,559
WWT-480 Plant Electrical WWT	11,592	12,500	15,000
<b>Total Administration Expenses</b>	<b>35,869</b>	<b>37,700</b>	<b>39,500</b>
<b>Debt Service</b>			
Bond Principal	25,000	27,500	27,500
Bond Interest	12,164	11,349	10,494
<b>Total Debt Service</b>	<b>37,164</b>	<b>38,849</b>	<b>37,994</b>
<b>Total Expenses</b>	<b>104,000</b>	<b>98,039</b>	<b>98,771</b>
<b>Excess Revenues Over Expenses</b>	<b>14,735</b>	<b>20,481</b>	<b>1,049</b>
<b>WWTP Budget Uses Cash Balance v Fund Balance</b>			
Beginning Cash Balance	308,140	322,875	343,356
Ending Cash Balance	<b>322,875</b>	<b>343,356</b>	<b>344,405</b>

**DURANGO WEST METROPOLITAN DISTRICT 1 #34006  
 CONSERVANCY TRUST FUND BUDGET 2022**

	2020 Actual	2021 Estimated	2022 Budget
<b>SOURCES OF FUNDS (Revenues)</b>			
CON-315 Lottery Funds Received	0	2,623	2700
CON-240 Deferred Rev Lottery Funds Due	3,503	0	0
CON-305 & CON-344	1	1	1
CON-340 Grant Income			
<b>Total Sources of Funds</b>	<b>3,504</b>	<b>2,624</b>	<b>2601</b>
<b>USES OF FUNDS (expenditures)</b>			
	0	0	0
<b>TOTAL USES OF FUNDS (expenses)</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Net sources (deficit) available</b>	<b>3,504</b>	<b>2,624</b>	<b>2,601</b>
<b>BEGINNING FUND BALANCE</b>	<b>(8,206)</b>	<b>(4,702)</b>	<b>(2,078)</b>
<b>Net Fund Change</b>	<b>3,504</b>	<b>2,624</b>	<b>2,601</b>
<b>ENDING FUND BALANCE</b>	<b>(4,702)</b>	<b>(2,078)</b>	<b>523</b>