

Durango West Metropolitan District No. 1

119 Holly Hock Trail
Durango, CO 81303
(970) 259-4267 (970) 259-3360 Fax
dw1@mydurango.net

January 29, 2021

Division of Local Government
1313 Sherman Street, Room 521
Denver, CO 80203

Attached is the 2021 budget for Durango West Metropolitan District No.1, located in La Plata County, submitted pursuant to Section 29-1-113-C.R.S. This budget was adopted on December 9, 2020. For budget questions, please contact Janet Anderson, District Manager, Durango West Metro District I, 119 Holly Hock Trail, Durango, Colorado 81303, 970-259-4267, dw1@mydurango.net

The mill levy certified to the County Commissioners is -0- mills for all general operating purposes, -0- mills for General Obligation bonds; -0- mills for refund/abatement; and -0- mills for Temporary Tax Credit/Mill Levy Reduction

The Budget Message is included with the 2021 budget.

I hereby certify that the attached is a true and accurate copy of the 2021 budget.



Janet Anderson
District Manager

BUDGET MESSAGE 2020

Durango West Metropolitan District No.1

The attached Budget for Durango West Metropolitan District No. 1 for 2021 includes these features:

Durango West Metro District No. 1 operates with six funds for general accounting purposes prepares budgets for 5 funds: General Fund (governmental), Water Fund (enterprise), Sewer Fund (enterprise), Wastewater Treatment Fund (enterprise), Conservancy Trust Fund (restricted for recreation state lottery funds), and Fixed Assets Fund. The District does not have bonded indebtedness and therefore has no activity in a Bond Fund as it has in prior years. General, Water, Sewer, Wastewater, and Conservancy Trust are the operating funds requiring the Board of Directors to appropriate expenditures and recognize revenues. Sources of funds are indicated separately for each fund as well as expenditures. Supplemental appropriations may become necessary in the calendar year 2021 for two reasons: Covid-19, and New Development the District may choose to undertake on a larger scale than originally anticipated. If supplemental appropriations become necessary an amendment to the budget will be adopted to appropriate funds. Contingency amounts are again appropriated in the general, water, and sewer funds if unanticipated expenses arise.

In 2021 the District budget does not include improvement plans due to bids received in calendar year 2020 being higher than what the District was willing to spend and covid. Due to updated real estate forecasts and projections in 2021, the District may seek bids again this spring, which would require amending the 2021 budget if the board reconsiders moving ahead with building homes for neighborhood improvements. The District also hopes to apply for GOCO grant funding, which, if awarded, would also require amending the 2021 budget. Improvements to the wastewater treatment plant began in 2017 and were fully completed in early 2020, requiring the District to authorize an increase in wastewater fees in 2017. Wastewater fees have not been modified since 2017, and the revenues have remained adequate to cover debt payments and operations.

Increases to personnel and insurance expenses were necessary in 2021. The water fund increased fees in 2021 to help offset revenue shortages. Additional smaller fee increases of \$3.50 each will be under board consideration in June 2021 and December 2021. The District needed to raise water revenues by \$15/month but preferred to stagger and spread out the increases over the calendar year of 2021. The increases should help the water fund meet operational expenses without dipping into reserve funds.

Capital projects may include building two spec homes on lots owned by the District. Improvements to the park area will continue help finish the park in phases. A grant is needed to help fully implement Phase 2 and 3, and funding will be pursued this year.

The budgetary basis of accounting is prepared on the accrual basis.

Services provided by Durango West Metropolitan District No. 1 include water, sewer, roads, common areas, and parks.

The 2021 calendar year budget was adopted by the board on December 9, 2020.

**DURANGO WEST METRO DISTRICT NO. 1 #34006
GENERAL FUND BUDGET 2021**

	2019 Actual	2020 Estimated	2021 Budget
Revenues/Sources of Funds			
GEN-315	Outside Services		2,016
GEN-319	Snow Removal	30,130	30,120
GEN-320	Roads, Common Area	33,143	33,132
GEN-321	Billing Fees for paper & postal customers	2,457	2,425
GEN-322	District Fee Billed Monthly to Customers	75,025	75,000
GEN-323	Gen Fund Late Fees from Cougar Customer	3,534	2,357
GEN-330	Highway User Funds	15,140	11,312
GEN-341-249	Interest Earned	388	8
GEN-381	Resolution Violation Income	0	8,500
GEN-375	Home Improvement / Capital Outlays	0	0
GEN-395	Gen Fund Misc. Income Account	11,402	9,000
GEN-399	Grant Revenues - safety grant	0	0
Total Revenues	171,219	171,854	194,102
Expenses/Uses of Funds			
GEN-406	Trash Removal Expenses/Clean Up	7,589	12,300
GEN-410	Road Repair & Maintenance	13,503	0
GEN-415	Snow Removal Expense	31,256	15,000
GEN-420	Security Lights Utility Exp.	3,961	4,700
GEN-425	Common Area Supplies & Maint	5,174	1,000
GEN-429	Fire Mitigation Expenses	1,232	1,200
GEN-430	Contract Labor	0	500
GEN-431	Wages + Payroll Tax Employer	41,876	54,402
GEN-432	Auto/Equipment & Repair Expenses	2,595	5,412
GEN-433	Meals/Entertainment/Meetings	519	544
GEN-440	Audit & Accounting Expense	18,812	14,300
GEN-445	Billing Expense	459	704
GEN-446	Bad Debt Expense	808	360
GEN-450	Director Fees Expense	4,675	3,925
GEN-455	Insurance Expense	5,863	5,378
GEN-460	Legal Fees	1,762	1,550
GEN-465	General Office Expenses	9,922	10,800
GEN-470	Public Notices/Advertisements	384	1,100
GEN-475	Home Improvement / Capital Outlays	18,900	50,613
GEN-480	Office Utilities Expenses	7,747	7,680
GEN-489	Seminar / Training Expense	329	0
GEN-490	Miscellaneous General Expenses	(1,526)	1,500
GEN-492	Bank and Interest Charges	1,015	1,136
GEN-495	Health & Other employee expns	32,442	36,150
GEN-499	Contingency Budgeted		0
Total Expenditures	209,297	230,254	311,850
Excess Revenues over Expenses	(38,079)	(58,400)	(117,748)
Excess/Shortages Transferred to Reserves			
Contingency budget amounts not used in all years			
	Previous Fund Balance	219,819	181,740
	Net Income for Period	(38,079)	(58,400)
	Ending Fund Balance	181,740	123,340
			5,592

**DURANGO WEST METROPOLITAN DISTRICT NO. 1 #34006
WATER FUND BUDGET 2021**

		2019 Actual	2020 Estimated	2021 Budget
Revenues/Sources of Funds				
WAT-310	Water Sales	128,725	123,500	152,500
WAT-311	Lake Dgo Acquisition Chgs to Customers	45,195	45,180	45,720
WAT-315	Outside Services			2,016
WAT-318	Royalty Fees (LDWA)	14,493	16,800	17,500
WAT-325	Tap Fees	0	0	8,500
WAT-359	Lease Revenue (Atmos Tank Tower)	7,943	7,653	7,800
WAT-395	Miscellaneous Water Revenues	0		
Total Revenues		196,356	193,133	234,036
Expenditures/Uses of Funds				
WAT-405	Well #9 - Utility Expense	550	600	600
WAT-406	412 Westridge Tank	5,318	3,664	4,000
WAT-407	Treatment Facility Utilities	3,664	4,810	5,000
WAT-410	Testing & Compliance	2,345	6,500	7,000
WAT-411	Lake Dgo Acquisition Fee	47,475	47,500	47,520
WAT-412	Capital Expenditures	0	2,500	15,000
WAT-418	Lake Dgo Water Royalty Expense	11,700	12,940	13,000
WAT-419	Lake Dgo Min Base Fee	21,808	22,250	22,500
WAT-420	Water Purchases	27,457	30,950	30,000
WAT-425	Source of Supply Repairs/Maint	2,150	3,650	6,000
WAT-426	Trans/Dist. Repairs/Maint.	1,510	1,580	6,000
WAT-427	Meters Maintenance/Software/Repairs	793	250	1,000
WAT-428	Treatment-Chemicals Purchases	490	425	3,000
WAT-430	Contract Labor - Water	8,295	9,303	9,000
WAT-431	Wages Paid + Employer Tax Expns	56,642	54,402	60,000
WAT-432	Auto/Equipment & Repair Expenses	2,684	5,412	4,000
WAT-438	Plant Supplies Expense	1,617	3,597	4,500
WAT-440	Audit Expense	17,744	14,300	7,500
WAT-455	Insurance Expense	6,265	5,378	6,000
WAT-460	Legal Fees	1,762	1,550	5,000
WAT-490	Miscellaneous Water Expenses	(4,445)	500	500
Total Expenses		215,824	232,061	257,120
Contingency/Emergencies				5,000
Excess Revenues over Expenditures		(19,468)	(38,928)	(28,084)
Excess/Shortages Transferred to Reserves				
Contingency budget amounts not used in all years				
	Previous Fund Balance	90,604	71,136	32,208
	Capital Purchases/Projects			0
	Ending Fund Balance	71,136	32,208	4,124

**DURANGO WEST METROPOLITAN DISTRICT NO. 1 #34006
SEWER FUND BUDGET 2021**

	2019 Actual	2020 Estimated	2021 Budget
Revenues/Sources of Funds			
SEW-310 Sewer Collection Fees	126,546	126,588	137,016
SEW-311 Treatment Plant Fees	60,260	60,280	60,280
SEW-315 Outside Services			2,016
SEW-395 Miscellaneous Sewer Revenues	0	0	0
Total Revenues	186,806	186,868	199,312
Expenses/Use of Funds			
SEW-412 Capital Expenditures	(1)	2,500	15,000
SEW-420 Treatment Fees to DW2	96,384	96,384	87,768
SEW-426 Coll./Trans./Repairs & Maint.	3,338	9,212	6,000
SEW-430 Contract Labor - Sewer	0	0	1,000
SEW-431 Wages Paid + Employer Tax Exp	52,198	54,402	60,000
SEW-432 Auto/Equipment & Repair Exp	2,684	5,412	4,000
SEW-440 Audit & Outside Accounting Exp	17,744	14,300	7,500
SEW-455 Insurance Exp	6,265	5,378	6,000
SEW-460 Legal Fees	1,762	1,550	5,000
SEW-490 Miscellaneous Sewer Expenses	0	150	500
Total Expenses	180,374	189,288	192,768
Contingency/Emergencies			10,000
Excess Revenues Over Expenses	6,432	(2,420)	(3,456)
Contingency budget amounts not used in all years			
Previous Fund Balance	575,292	581,724	569,304
Capital Purchases/Projects	0	(10,000)	0
Ending Fund Balance	581,724	569,304	565,848

**DURANGO WEST METRO DIST No 1
#34006 WASTE WATER PLANT FUND
BUDGET 2021**

	2019 Actuals	2020 Estimated	2021 Budget
Revenues/Sources of Funds			
WWT-310 Sewer Treatment Fees WWT	117,805	117,500	117,504
WWT-340 Grant Income WWT	57,425	0	-
WWT-344 Interest Income WWT	1,478	1,400	1,400
WWT-395 Miscellaneous Income WWT	0	0	-
Total Revenues	176,708	118,900	118,904
Expenses/Use of Funds			
Collection/Transmission & Treatment			
WWT-410 Waste Water Testing	1,803	2,500	3,500
WWT-412 Capital Outlays Code & Stds	17,009	17,500	5,000
WWT-426 Plant Repairs & Maint WWT	4,195	4,000	4,500
WWT-428 Treatment Supplies WWT	230	600	600
WWT-430 Contract Labor WWT	6,875	8,125	7,890
Total Treatment Expenses	30,112	32,725	21,490
Administration			
WWT-431 Admin Salaries WWT	9,057	9,057	9,328
WWT-492 Health Insurance			764
WWT-435 Payroll Tax Expense WWT	720	906	933
WWT-440 Accounting Expense WWT	6,158	6,200	6,650
WWT-455 Insurance Expense WWT	88	2,275	2,275
WWT-460 Legal Expense WWT	888	1,000	2,500
WWT-465 Admin Supplies WWT	2,602	2,850	2,850
WWT-480 Plant Electrical WWT	11,183	11,750	12,500
Total Administration Expenses	30,696	34,037	37,800
Debt Service			
Bond Principal		25,000	27,500
Bond Interest		12,164	11,349
Total Debt Service	0	37,164	38,849
Total Expenses	60,808	103,926	98,139
Excess Revenues Over Expenses	115,900	14,974	20,765
Proceeds from Revenue Bond (Reserved)		0	
Beginning Cash Balance	215,461	331,361	346,335
Ending Cash Balance	331,361	346,335	367,100

**DURANGO WEST METROPOLITAN
DISTRICT 1 #34006
CONSERVANCY TRUST FUND
BUDGET 2021**

	2019 Actual	2020 Estimated	2021 Budget
SOURCES OF FUNDS (Revenues)			
CON-315 Lottery Funds Received	0	0	
CON-240 Deferred Rev Lottery Funds Due	2,527	2,527	2,600
CON-305 & CON-344	1	1	1
Total Sources of Funds	2,528	2,528	2601
USES OF FUNDS (expenditures)			
CON429	0	0	0
TOTAL USES OF FUNDS (expenses)	0	0	0
Net sources (deficit) available	2,528	2,528	2,601
BEGINNING FUND BALANCE	(10,734)	(8,206)	(5,678)
Net Fund Change	2,528	2,528	2,601
ENDING FUND BALANCE	(8,206)	(5,678)	(3,077)

**RESOLUTION TO ADOPT AN ANNUAL BUDGET FOR 2021
CALENDAR YEAR AND TO APPROPRIATE FUNDS FOR 2021**

Budget Resolution # 19-2020 Durango West No. 1 ID # 134180

A RESOLUTION APPROPRIATING SUMES OF MONEY TO THE VARIOUS FUNDS AND SPENDING AGENCIES, IN THE AMOUNT AND FOR THE PURPOSE AS SET FORTH BELOW, FOR THE DURANGO WEST METROPOLITAN DISTRICT NO. 1, DURANGO, COLORADO, FOR THE 2021 BUDGET YEAR.

WHEREAS, the Board of Directors has adopted the annual budget in accordance with the Local Government Budget Law, on December 9th, 2020 and;

WHEREAS, the Board of Directors has made provision therein for revenues in an amount equal to or greater than the total proposed expenditures as set forth in said budget, and;

WHEREAS, it is not only required by law, but also necessary to appropriate the revenues and reserves or fund balances provided in the budget to and for the purposes described below, thereby establishing a limitation on expenditures for the operations of the District.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE DURANGO WEST METROPOLITAN DISTRICT NO. 1, DURANGO, COLORADO:

1. That the following sums are hereby appropriated from the revenue of each fund, to each fund, for purposes stated:

GENERAL FUND:

Current Operating Expenses	\$286,850
Capital Outlay	\$ 0
Debt Service	\$ 0
Contingency Allotment	\$ 25,000
TOTAL GENERAL FUND	\$311,850

WATER FUND:

Current Operating Expenses	\$242,120
Capital Outlay	\$ 15,000
Debt Service	-0-
Contingency Allotment	\$ 5,000
TOTAL WATER FUND:	\$262,120

SEWER FUND:

Current Operating Expenses	\$177,768
Capital Outlay	\$ 15,000
Debt Service	-0-
Contingency Allotment	\$ 10,000
TOTAL SEWER FUND:	\$ 202,768

WASTEWATER FUND

Current Operating Expenses	\$ 54,290
Capital Outlay	\$ 5,000
Debt Service	\$ 38,849
Contingency Allotment	\$ -0-
TOTAL WASTEWATER FUND	\$ 98,139

CONSERVATION TRUST FUND:

Current Operating Expenses	\$ -0-
Capital Outlay	\$ -0-
Debt Service	-0-
TOTAL CONS.TRUST FUND:	\$ -0-

ADOPTED THIS 9TH DAY OF DECEMBER, 2020



President, Durango West Board of Directors

Attest: 

Secretary, Durango West Board of Directors