

Durango West Metropolitan District No. 1

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Durango, CO 81303
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December 7, 2023

Division of Local Government
1313 Sherman Street, Room 521
Denver, CO 80203

Attached is the 2024 budget for Durango West Metropolitan District No.1, located in La Plata County, submitted pursuant to Section 29-1-113-C.R.S. The budget was adopted on December 6, 2023. For budget questions, please contact Janet Anderson, District Manager, Durango West Metro District I, 119 Holly Hock Trail, Durango, Colorado 81303, 970-259-4267, dw1@mydurango.net

The mill levy certified to the County Commissioners is -0- mills for all general operating purposes, -0- mills for General Obligation bonds; -0- mills for refund/abatement; and -0- mills for Temporary Tax Credit/Mill Levy Reduction

The Budget Message is included with the 2024 budget.

I hereby certify that the attached is a true and accurate copy of the 2024 budget.



Janet Anderson
District Manager

BUDGET MESSAGE 2024

Durango West Metropolitan District No.1

The attached Budget for Durango West Metropolitan District No. 1 for calendar year 2024 is hereby adopted and presented with the following features:

Approximately 252 homes receive services from Durango West Metropolitan District No. 1 for water, sewer, roads, common areas, and parks/public space.

Durango West Metro District No. 1 operates with six funds for general accounting purposes prepares budgets for 5 funds: General Fund (governmental), Water Fund (enterprise), Sewer Fund (enterprise), Wastewater Treatment Fund (enterprise), Conservancy Trust Fund (restricted for recreation state lottery funds), and Fixed Assets Fund. The District does not currently have a Bond Fund due to no bonded indebtedness. General, Water, Sewer, Wastewater, and Conservancy Trust are operating funds for the Board of Directors to appropriate expenditures and to recognize revenues. Sources of funds and expenditures are separately shown in each fund. Should supplemental appropriations become necessary in calendar year 2024, the Board of Directors will amend the 2024 Budget accordingly. Unanticipated fund sources could include governmental grants, land sales, development sales, and borrowed funds. Contingency monies have been appropriated in the general, water, and sewer funds to ensure funds are available for an emergency or unanticipated expenditure such as an unusual repair or to ensure interest payments can be kept current on any outstanding loans. Contingency monies have rarely been used in prior years.

The 2024 budget includes capital outlays for housing construction. The District has purchased lots periodically over the years in order to improve and upgrade property values. The District has replaced some older mobile homes that had reached or exceeded life expectancy with site built homes to increase permanent values and to ensure the District's housing remains eligible for prime mortgage financing. For the past three years the District budgeted and hoped to build homes on at least two lots, but due general contractor availability and fees, labor shortages and costs of materials, no home packages were bid within the District's budget. In 2023 we are pleased to announce the District did enter into an agreement with a trusted contractor. Construction of two single-family homes began in fall, 2023. While mortgage and lending interest rates are currently at the highest rates within the last 5 years, the inventory of affordable housing remains very low in Durango's market. The District plans to sell the homes early in 2024 to minimize interest expenses.

The District will be preparing a comprehensive capital needs plan for constituents to prioritize larger maintenance and purchase needs such as roads, water storage, equipment, line scrubbing, isolation valve replacements, and fire protection upgrades.

The budgetary basis of accounting was prepared on a modified accrual in the District's general, water, and sewer funds, and was prepared on a cash basis in the wastewater treatment fund, which is a shared asset with neighboring Durango West 2.

The 2024 Budget was adopted by the Board of Directors at the final budget hearing meeting held on December 6, 2023.

**RESOLUTION TO ADOPT AN ANNUAL BUDGET FOR 2024
CALENDAR YEAR AND TO APPROPRIATE SUMS OF MONEY
FOR THE 2024 CALENDAR YEAR BUDGET**

Budget Resolution #6-2023 Government ID # 134180

A RESOLUTION APPROPRIATING SUMS OF MONEY TO THE VARIOUS FUNDS AND SPENDING AGENCIES, IN THE AMOUNTS AND FOR THE PURPOSES AS SET FORTH BELOW, FOR THE DURANGO WEST METROPOLITAN DISTRICT NO. 1, DURANGO, COLORADO, FOR THE 2024 BUDGET YEAR.

WHEREAS, the Board of Directors of Durango West Metropolitan District No. 1 has appointed the District Manager to prepare and submit a proposed budget to the Board of Directors; and

WHEREAS, the District Manager submitted a proposed budget to the Board of Directors of Durango West Metropolitan District No. 1 on October 11, 2023, for the Board's consideration, and

WHEREAS, the budget for Durango West Metropolitan District No. 1 calendar year 2024 was made available for inspection on the website and at the office of Durango West Metropolitan District No. 1 after notices were posted in accordance with the law, and public meeting(s) were held to review, discuss, and question the 2024 Budget on November 8, November 15, and December 6, 2023, and constituents of Durango West Metropolitan District No. 1 were given proper opportunity to file or register any objections to the proposed budget, and;

WHEREAS, revenues and expenditures have been planned and appropriated so that the budget remains in balance, as required by law.

WHEREAS, the Board of Directors has made provision therein for revenues in an amount equal to or greater than the total proposed expenditures as set forth in said budget, and;

WHEREAS, it is not only required by law, but also necessary to appropriate the revenues and reserves or fund balances provided in the budget to and for the purposes described below, thereby establishing a limitation on expenditures for the operations of the District.

THEREFORE, the Board of Directors of Durango West Metropolitan District No. 1, Durango, Colorado, hereby approves and adopts the Budget for calendar year 2024 as submitted, amended, and summarized by fund; and

THEREFORE, the Board of Directors of Durango West Metropolitan District No. 1, Durango, Colorado, hereby approves to Appropriate Monies to each Fund as set forth for the Budget for calendar year 2024.

NOW, BE IT RESOLVED the Budget for 2024 is hereby approved and adopted, shall be signed by the Board President, and shall be made part of the public records of Durango West Metropolitan District No. 1, and

NOW, BE IT RESOLVED Sums of Money for 2024 are hereby approved for Appropriation from the revenues of each fund, to each fund, for the stated purposes:

GENERAL FUND:

Current Operating Expenses	\$ 308,660
Capital Outlay	\$ 356,000
Debt Service	\$ -0-
Contingency Allotment	\$ 25,000
TOTAL GENERAL FUND	\$689,660

WATER FUND:

Current Operating Expenses	\$ 276,130
Capital Outlay	\$ 10,000
Debt Service	-0-
Contingency Allotment	\$ 10,000
TOTAL WATER FUND:	\$ 296,130

SEWER FUND:

Current Operating Expenses	\$ 201,147
Capital Outlay	\$ 5,000
Debt Service	-0-
Contingency Allotment	\$ 10,000
TOTAL SEWER FUND:	\$ 216,147

WASTEWATER FUND:

Current Operating Expenses	\$ 71,528
Capital Outlay	\$ 2,500
Debt Service	\$ 39,639
Contingency Allotment	-0-
TOTAL WASTEWATER FUND	\$ 111,167

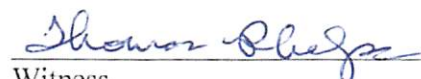
CONSERVATION TRUST FUND:

Current Operating Expenses	\$ -0-
Capital Outlay	\$ -0-
Debt Service	-0-
TOTAL CONS.TRUST FUND:	\$ -0-

THE 2024 BUDGET AND APPROPRIATIONS FOR EXPENDITURES ARE
HEREBY ADOPTED ON THIS 6TH DAY OF DECEMBER, 2023, BY THE DURANGO
WEST METROPOLITAN DISTRICT NO. 1 BOARD OF DIRECTORS.



President, Durango West Board of Directors



Witness

DURANGO WEST METRO DISTRICT NO. 1 #34006
GENERAL FUND BUDGET 2024

		2022	2023	2024
		Actual	Estimate using actuals 9/30/23	Budget
Revenues/Sources of Funds				
GEN-315	Outside Services (E Woodcrest)	500	840	1,680
GEN-307	Parking Fines	1550	2300	600
GEN-319	Snow Removal	29,455	30,000	60,000
GEN-320	Roads, Common Area	33,330	33,325	45,000
GEN-321	Billing Fees for paper & postal customers	1,697	1,704	1,500
GEN-322	General Operations (used to be District Fee)	75,138	75,160	84,000
GEN-323	Late Fees (delinquent accounts)	4,597	1,140	800
GEN-330	Highway User Funds	14,341	11,790	11,500
GEN-341-349	Interest Earned	288	250	500
GEN-381	Resolution Prop Values Income	(16,666)	100	2,500
GEN-395	Gen Fund Misc. Income Account	(540)	400	1,000
Total Operating Revenues		143,690	157,009	209,080
Non-Operating Income & Expenses (not from fees)				
GEN-375	Home Improvement Loan for Capital Outlays	0	380,000	350,000
GEN-383	Transfer fee income (formerly POA income)	7,900	9,000	6,000
GEN-412	Capital Expenses-loan payoff	0	0	(758,000)
GEN-412	Capital Expenses - equipment or other purch?			(60,000)
	Property Sales Income/ Purchase		0	1,120,000
Total Revenues / Sources of Funds		295,280	389,000	658,000
Expenses/Uses of Funds				
GEN-406	Trash Removal Expenses + Clean Ups	1,412	4,307	7,500
GEN-410	Road Repair & Maintenance	872	400	35,000
GEN-412	Capital Improvements - other not above	1,539	15,000	25,000
GEN-415	Snow Removal Expense	12,287	40,000	35,000
GEN-420	Security Lights/Internet/Cameras	4,075	5,424	10,000
GEN-425	Common Area Supplies	3,973	1,750	3,500
GEN-426	Common Area Repairs & Maint	4,874	7,800	4,500
GEN-429	Fire Mitigation	0	2,800	5,000
GEN-430	Contract Labor	192	0	2,500
GEN-431	Wages + Payroll Tax Employer	57,719	67,000	72,360
GEN-432	Auto/Equipment & Repair Expenses	763	5,000	9,000
GEN-433	Meals/Entertainment/Meetings	1,331	1,400	1,200
GEN-440	Audit & Accounting	8,976	10,200	12,000
GEN-445	Billing Expense	2,020	950	1,100
GEN-446	Bad Debt Expense	(865)	0	1,000
GEN-450	Director Fees Expense	5,475	6,000	6,000
GEN-455	Insurance Expense	5,501	6,724	7,000
GEN-460	Legal Fees	16,205	15,800	12,000
GEN-465	General Office Expenses	11,760	6,797	8,500
GEN-466	COVID Expenses	252	0	0
GEN-470	Public Notices/Advertisements	249	350	500
GEN-480	Office Utilities Expenses	6,789	4,617	6,000
GEN-489	Seminar / Training Expense	782	1,650	2,000
GEN-490	Miscellaneous General Expenses	798	(631)	1,500
GEN-492	Bank/CC/LOC	890	1,804	2,500
GEN-495	Health/Life & Other Employee Benefits	44,344	36,800	38,000
GEN-499	Contingency/Emergency Allowance	0	0	25,000
Total Operating Expenditures		192,213	241,942	333,660
Operating Income/Loss		(48,523)	304,067	533,420
Excess/Shortages Transferred to/from Reserves				
Contingency budget amounts not used in all years				
	Previous Fund Balance	68,480	19,957	324,024
	Net Income for Period* (includes borrowing)	(48,523)	304,067	533,420
	Ending Fund Balance	19,957	324,024	857,444

DURANGO WEST METROPOLITAN DISTRICT NO. 1 #34006
WATER FUND BUDGET 2024

		2022 Actual	2023 Estimated	2024 Budget
Revenues/Sources of Funds				
WAT-310	Water Revenues Base + Overage Units	155,004	171,600	188,000
WAT-311	Lake Dgo Acquisition Chgs to Customers	44,940	45,200	45,000
WAT-318	Royalty Fees (LDWA)	14,797	16,000	17,000
WAT-325	Tap Fees	0	0	0
WAT-359	Lease Revenue (Atmos Tank Tower)	8,596	8,781	9,200
Total Revenues		223,337	241,581	259,200
Expenditures/Uses of Funds				
WAT-405	Well #9 - Utility Expense	550	600	700
WAT-406	412 Westridge Tank	4,221	5,580	6,000
WAT-407	Treatment Facility Utilities	3,716	3,993	4,200
WAT-410	Testing & Compliance	2,690	2,449	3,500
WAT-411	Lake Dgo Acquisition Fee	39,600	42,240	47,520
WAT-412	Capital Expenditures	0	0	10,000
WAT-418	Lake Dgo Water Royalty Expense	11,225	12,100	13,500
WAT-419	Lake Dgo Min Base Fee	18,536	22,500	23,650
WAT-420	Water Purchases	26,085	30,308	36,000
WAT-425	Source of Supply Repairs/Maint	598	250	12,000
WAT-426	Trans/Dist. Repairs/Maint.	3,237	600	8,000
WAT-427	Meters Maintenance/Software/Repairs	1,006	1,200	2,400
WAT-428	Treatment-Chemicals Purchases	504	720	1,000
WAT-430	Contract Labor - Water	10,450	3,500	6,000
WAT-431	Wages Paid + Employer Tax Expns	56,483	67,000	72,360
WAT-432	Auto/Equipment & Repair Expenses	2,004	5,000	4,500
WAT-438	Plant Supplies Expense	1,659	1,160	2,500
WAT-440	Audit Expense	8,937	10,200	12,000
WAT-446	Bad Debt Expense	(1,023)	0	300
WAT-455	Insurance Expense	5,501	5,724	7,000
WAT-460	Legal Fees	16,161	15,287	12,000
WAT-490	Water Training CEU	2,110	1,175	1,000
Total Expenses		214,250	231,587	286,130
Contingency/Emergencies				10,000
Excess Revenues over Expenditures		9,087	9,995	(36,930)
Excess/Shortages Transferred to Reserves				
Contingency budget amounts not used in all years				
	Previous Fund Balance	3,766	12,853	22,848
	Capital Purchases/Projects			0
	Ending Fund Balance	12,853	22,848	(14,082)

DURANGO WEST METROPOLITAN DISTRICT NO. 1 #34006
SEWER FUND BUDGET 2024

	2022 Actual	2023 Estimated	2024 Budget
Revenues/Sources of Funds			
SEW-310 Sewer Collection Fees	127,260	126,000	137,016
SEW-311 Treatment Plant Fees	59,920	59,760	60,280
SEW-315 Outside Services			2,016
SEW-395 Miscellaneous Sewer Revenues	0	0	0
Total Revenues	187,180	185,760	199,312
Expenses/Use of Funds			
SEW-412 Capital Expenditures	0	0	5,000
SEW-420 Treatment Fees to DW2	100,400	62,412	87,847
SEW-426 Coll./Trans./Repairs & Maint.	3,485	1,500	5,000
SEW-430 Contract Labor - Sewer	0	0	1,000
SEW-431 Wages Paid + Employer Tax Exp	56,477	64,207	66,800
SEW-432 Auto/Equipment & Repair Exp	2,005	4,291	4,000
SEW-440 Audit & Outside Accounting Exp	8,937	10,200	12,000
SEW-446 Bad Debts - Sewer	(843)	1,950	300
SEW-455 Insurance Exp	5,501	5,724	7,000
SEW-460 Legal Fees	16,161	15,287	12,000
SEW-490 Miscellaneous Sewer Expenses	0	150	200
Total Expenses	192,123	165,721	201,147
Contingency/Emergencies (not used in all years)			10,000
Excess Revenues Over Expenses	(4,943)	20,039	(11,835)
Contingency budget amounts not used in all years			
Previous Fund Balance	572,363	567,420	587,459
Capital Purchases/Projects	0		10,000
Ending Fund Balance	567,420	587,459	565,624

DURANGO WEST METRO DISTRICT No. 1 #34006
WASTE WATER PLANT FUND BUDGET 2024

	2022 Actual	2023 Estimated	2024 Budget
Revenues/Sources of Funds			
WWT-310 Sewer Treatment Fees WWT	108,021	96,670	102,144
WWT-340 Grant Income WWT	0	0	-
WWT-344 Interest Income WWT	828	5,452	1,000
WWT-395 Miscellaneous Income WWT	0	0	-
Total Revenues	108,849	102,122	103,144
Expenses/Use of Funds			
Collection/Transmission & Treatment			
WWT-410 Waste Water Testing	1,593	2,848	3,500
WWT-412 Capital Outlays Code & Stds	8,636	4,618	2,500
WWT-426 Plant Repairs & Maint WWT	3,940	5,880	6,700
Verizon Data			600
WWT-428 Treatment Supplies WWT	742	262	600
WWT-430 Engineering & Data	0		1,000
WWT-430 Contract Labor WWT	6,618	10,082	8,127
Total Treatment Expenses	21,529	23,690	23,027
Administration			
WWT-431 Admin Salaries WWT	9,699	10,474	10,475
WWT-492 Health Insurance	781	776	814
WWT-435 Payroll Tax Expense WWT	713	822	1,047
WWT-440 Accounting Expense WWT	6,675	4,840	6,650
WWT-455 Insurance Expense WWT	2,022	2,344	2,606
WWT-460 Legal Expense WWT	2,692	2,431	10,000
WWT-465 Admin Supplies WWT	1,470	1,658	1,909
WWT-470 Other Expenses	713		
WWT-480 Plant Electrical WWT	16,590	11,690	15,000
Total Administration Expenses	41,355	35,035	48,501
Debt Service			
Bond Principal	25,000	27,500	30,000
Bond Interest	10,412	9,934	9,639
Total Debt Service	35,412	37,434	39,639
Total Expenses	98,296	96,159	111,167
Excess Revenues Over Expenses	10,553	5,963	(8,023)
WWTP Budget Uses Cash Balance v Fund Balance			
Beginning Cash Balance	322,875	333,428	339,391
Ending Cash Balance	333,428	339,391	331,368

**DURANGO WEST METROPOLITAN DISTRICT 1 #34006
CONSERVANCY TRUST FUND BUDGET 2024**

	2022 Actual	2023 Estimated	2024 Budget
SOURCES OF FUNDS (Revenues)			
CON-315 Lottery Funds Received	2,516	1,744	3300
CON-240 Deferred Rev Lottery Funds Due	0	0	0
CON-305 & CON-344	4	25	1
CON-340 Grant Income			
Total Sources of Funds	2,520	1,769	3,301
USES OF FUNDS (expenditures)			
Reimburse GEN for park and playground	0	0	0
TOTAL USES OF FUNDS (expenses)	0	0	0
Net sources (deficit) available	2,520	1,769	3,301
BEGINNING FUND BALANCE	(5,686)	(3,166)	28
Net Fund Change	2,520	1,769	3,301
ENDING FUND BALANCE	(3,166)	(1,397)	3,329