

Durango West Metropolitan District No. 1

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January 22, 2020

Division of Local Government
1313 Sherman Street, Room 521
Denver, CO 80203

Attached is the 2020 budget for Durango West Metropolitan District No.1, located in La Plata County, submitted pursuant to Section 29-1-113-C.R.S. This budget was adopted on December 11, 2019. For budget questions, please contact Janet Anderson, District Manager, Durango West Metro District I, 119 Holly Hock Trail, Durango, Colorado 81303, 970-259-4267, dw1@mydurango.net

The mill levy certified to the County Commissioners is -0- mills for all general operating purposes, -0- mills for General Obligation bonds; -0- mills for refund/abatement; and -0- mills for Temporary Tax Credit/Mill Levy Reduction

The Budget Message is included with the 2020 budget.

I hereby certify that the attached is a true and accurate copy of the 2020 budget.



Janet Anderson
District Manager

BUDGET MESSAGE 2020

Durango West Metropolitan District No.1

The attached Budget for Durango West Metropolitan District No. 1 for 2020 includes these features:

Durango West Metro District No. 1 operates with seven funds for general accounting purposes and 5 funds for budgeting purposes: General Fund (governmental), Water Fund (enterprise), Sewer Fund (enterprise), Wastewater Treatment Fund (enterprise), Conservancy Trust Fund (restricted for recreation state lottery funds), Fixed Assets Fund, and Bonds Fund (GASB). General, Water, Sewer, Wastewater, and Conservancy Trust are the operating funds requiring the Board of Directors to appropriate expenditures and recognize revenues. Sources of funds are indicated separately for each fund as well as expenditures. Supplemental appropriations are not anticipated for the calendar year 2020, but a supplemental amendment to the budget may be adopted during the year if it becomes necessary to appropriate unanticipated revenues or expenses. Contingencies to allow for unanticipated expenditures have been appropriated in the General fund and enterprise Water and Sewer funds.

In 2020 the District budgeted to continue with neighborhood improvement plans should building opportunities become available. The District sold the last newly built home in 2018 and hopes to continue slowly building new homes as property becomes available and funds allow. A short-term line of credit is available to the District to help with construction if needed. Recent improvements to the Wastewater Treatment Plant have been completed and the District has regularly been participating with Durango West 2 to ensure the upgrades and operations are meeting standards. Wastewater treatment upgrades allow the plant to meet effluent ammonia limits per our discharge permit. Operational expenditures for qualified operators and higher electricity costs for increased air/oxygen units have been budgeted for the past two years. The Districts are now able to verify discharge water tests reflect noticeable improvements.

Capital projects are budgeted to include repairs to newly constructed tennis courts park area, and to develop new single-family housing. Court repairs may or may not be capitalized per auditor recommendations once costs are known to mitigate failing soils damages. The park project could necessitate an amendment to the budget since costs will remain unknown until late spring or early summer.

The budgetary basis of accounting is prepared on the accrual basis.

Services provided by Durango West Metropolitan District No. 1 include water, sewer, roads, common areas, and parks/recreation.

The 2020 calendar year budget was adopted by the board on December 11, 2019.

**RESOLUTION TO ADOPT AN ANNUAL BUDGET FOR 2020
CALDNDAR YEAR AND RESOLUTION TO APPROPRIATE SUMS
OF MONEY FOR THE BUDGET FOR CALENDAR YEAR 2020**

Budget Resolution #12-2020 ID # 134180

A RESOLUTION APPROPRIATING SUMS OF MONEY TO THE VARIOUS FUNDS AND SPENDING AGENCIES, IN THE AMOUNT AND FOR THE PURPOSE AS SET FORTH BELOW, FOR THE DURANGO WEST METROPOLITAN DISTRICT NO. 1, DURANGO, COLORADO, FOR THE 2020 BUDGET YEAR.

WHEREAS, the Board of Directors of Durango West Metropolitan District No. 1 has appointed the District Manager to prepare and submit a proposed budget to the Board of Directors; and

WHEREAS, the District Manager submitted a proposed budget to the Board of Directors of Durango West Metropolitan District No. 1 on October 16, 2019, for the Board's consideration, and

WHEREAS, notice was published and posted in accordance with the law, the budget for calendar year 2020 was posted on the website of the Durango West Metropolitan District No. 1, and was open for inspection at the District Office. Public meeting(s) were held on October 16, November 20, and December 11, 2019, and constituents of Durango West Metropolitan District No. 1 were given opportunity to file or register any objections to the proposed budget, and;

WHEREAS, revenues and expenditures have been planned and appropriated so that the budget remains in balance, as required by law.

WHEREAS, the Board of Directors has made provision therein for revenues in an amount equal to or greater than the total proposed expenditures as set forth in said budget, and;

WHEREAS, it is not only required by law, but also necessary to appropriate the revenues and reserves or fund balances provided in the budget to and for the purposes described below, thereby establishing a limitation on expenditures for the operations of the District.

THEREFORE, the Board of Directors of Durango West Metropolitan District No. 1, Durango, Colorado, hereby Adopts the Budget for the calendar year 2020 as submitted, amended, and summarized by fund; and

THEREFORE, the Board of Directors of Durango West Metropolitan District No. 1, Durango, Colorado, hereby approves to Appropriate Monies to each Fund.

NOW, BE IT RESOLVED the Budget for 2020 is hereby approved and adopted, shall be signed by the Board President, and shall be made part of the public records of Durango West Metropolitan District No. 1, and

NOW, BE IT RESOLVED Sums of Money for 2020 are hereby approved for Appropriation from the revenues of each fund, to each fund, for the stated purposes:

GENERAL FUND:

Current Operating Expenses	\$ 281,250
Capital Outlay	\$ -0-
Debt Service	\$ -0-
Contingency Allotment	\$ 25,000
TOTAL GENERAL FUND	\$306,250

WATER FUND:

Current Operating Expenses	\$ 258,320
Capital Outlay	\$ -0-
Debt Service	-0-
Contingency Allotment	\$ 5,000
TOTAL WATER FUND:	\$ 263,320

SEWER FUND:

Current Operating Expenses	\$ 204,768
Capital Outlay	\$ -0-
Debt Service	-0-
Contingency Allotment	\$ 10,000
TOTAL SEWER FUND:	\$ 214,768

WASTEWATER FUND:

Current Operating Expenses	\$ 53,491
Capital Outlay	\$ 15,000
Debt Service	\$ 32,084
Contingency Allotment	
TOTAL WASTEWATER FUND	\$ 100,575

CONSERVATION TRUST FUND:

Current Operating Expenses	\$ -0-
Capital Outlay	\$ -0-
Debt Service	-0-
TOTAL CONS.TRUST FUND:	\$ -0-

THE 2020 BUDGET AND APPROPRIATIONS FOR EXPENDITURES ARE
HEREBY ADOPTED ON THIS 11TH DAY OF DECEMBER, 2019, BY THE
DURANGO WEST METROPOLITAN DISTRICT NO. 1 BOARD OF DIRECTORS.



President, Durango West Board of Directors



Witness

**DURANGO WEST METRO DISTRICT NO. 1 #34006
GENERAL FUND BUDGET 2020**

		2018 Actual	2019 Estimated	2020 Budget
Revenues/Sources of Funds				
GEN-319	Snow Removal	30,170	30,140	30,000
GEN-320	Roads, Common Area	33,187	33,154	33,264
GEN-321	Billing Fees for paper & postal customers	2,562	2,400	1,800
GEN-322	District Fee Billed Monthly to Customers	75,150	75,050	75,000
GEN-323	Gen Fund Late Fees from Cougar Customer	3,938	3,294	3,500
GEN-330	Highway User Funds	14,024	13,354	13,500
GEN-341-249	Interest Earned	339	298	250
GEN-381	Resolution Violation Income	20,000	38,000	10,000
GEN-375	Home Improvement / Capital Outlays	23,372	0	25,000
GEN-395	Gen Fund Misc. Income Account	7,863	2,400	2,000
GEN-399	Grant Revenues - safety grant	0	0	0
Total Revenues		210,605	198,090	194,314
Expenses/Uses of Funds				
GEN-406	Trash Removal Expenses/Clean Up	7,885	8,500	6,000
GEN-410	Road Repair & Maintenance	72,048	15,000	45,000
GEN-415	Snow Removal Expense	3,809	27,000	20,000
GEN-420	Security Lights Utility Exp.	7,426	4,860	5,500
GEN-425	Common Area Supplies & Maint	5,212	5,900	7,500
GEN-429	Fire Mitigation Expenses	9,127	1,500	5,000
GEN-430	Contract Labor	0	500	1,000
GEN-431	Wages + Payroll Tax Employer	61,556	55,000	60,000
GEN-432	Auto/Equipment & Repair Expenses	8,587	4,500	5,000
GEN-433	Meals/Entertainment/Meetings	762	600	750
GEN-440	Audit & Accounting Expense	5,301	18,500	10,500
GEN-445	Billing Expense	706	450	500
GEN-446	Bad Debt Expense	138	360	0
GEN-450	Director Fees Expense	4,350	4,500	4,500
GEN-455	Insurance Expense	4,503	5,984	6,000
GEN-460	Legal Fees	6,143	3,700	5,000
GEN-465	General Office Expenses	9,784	7,800	8,500
GEN-470	Public Notices/Advertisements	292	250	500
GEN-475	Home Improvement / Capital Outlays	9,961	35,000	50,000
GEN-480	Office Utilities Expenses	7,411	7,500	8,500
GEN-489	Seminar / Training Expense	0	350	1,000
GEN-490	Miscellaneous General Expenses	1,412	1,500	2,500
GEN-492	Bank and Interest Charges	2,535	950	3,000
GEN-495	Health & Other employee expns	24,792	29,000	25,000
GEN-499	Contingency Budgeted		0	25,000
Total Expenditures		253,740	239,204	306,250
Excess Revenues over Expenses		(43,135)	(41,114)	(111,936)
Excess/Shortages Transferred to Reserves				
Contingency budget amounts not used in all years				
	Previous Fund Balance	262,954	219,819	178,705
	Net Income for Period	(43,135)	(41,114)	(111,936)
	Ending Fund Balance	219,819	178,705	66,769

**DURANGO WEST METROPOLITAN DISTRICT NO. 1 #34006
WATER FUND BUDGET 2020**

		2018 Actual	2019 Estimated	2020 Budget
Revenues/Sources of Funds				
WAT-310	Water Sales	133,048	123,500	130,000
WAT-311	Lake Dgo Acquisition Chgs to Customers	45,260	45,180	45,720
WAT-318	Royalty Fees (LDWA)	15,355	16,800	17,500
WAT-325	Tap Fees	0	0	8,500
WAT-359	Lease Revenue (Atmos Tank Tower)	7,737	7,653	7,800
WAT-395	Miscellaneous Water Revenues	644		
Total Revenues		202,044	193,133	209,520
Expenditures/Uses of Funds				
WAT-405	Well #9 - Utiity Expense	600	600	600
WAT-406	412 Westridge Tank	1,070	3,600	3,600
WAT-407	Treatment Facility Utilities	4,302	4,200	4,200
WAT-410	Testing & Compliance	4,002	1,500	7,000
WAT-411	Lake Dgo Acqjusion Fee	47,345	47,500	47,520
WAT-412	Capital Expenditures	16,062	2,500	15,000
WAT-418	Lake Dgo Water Royalty Expense	13,623	11,500	13,000
WAT-419	Lake Dgo Min Base Fee	21,808	21,900	22,500
WAT-420	Water Purchases	32,680	25,000	30,000
WAT-425	Source of Supply Repairs/Maint	2,456	2,500	6,000
WAT-426	Trans/Dist. Repairs/Maint.	2,292	300	6,000
WAT-427	Meters Maintenance/Software/Repairs	1,451	2,500	1,000
WAT-428	Treatment-Chemicals Purchases	1,251	750	3,000
WAT-430	Contract Labor - Water	6,318	7,500	8,400
WAT-431	Wages Paid + Employer Tax Expns	61,314	55,000	60,000
WAT-432	Auto/Equipment & Repair Expenses	8,521	4,500	4,000
WAT-438	Plant Supplies Expense	4,574	1,250	4,500
WAT-440	Audit Expense	4,585	18,500	10,500
WAT-455	Insurance Expense	4,850	5,984	6,000
WAT-460	Legal Fees	6,144	3,700	5,000
WAT-490	Miscellaneous Water Expenses	(147)	500	500
Total Expenses		245,101	221,284	258,320
Contingency/Emergencies				5,000
Excess Revenues over Expenditures		(43,057)	(28,151)	(53,800)
Excess/Shortages Transferred to Reserves				
Contingency budget amounts not used in all years				
	Previous Fund Balance	133,661	90,604	62,453
	Capital Purchases/Projects			0
	Ending Fund Balance	90,604	62,453	8,653

**DURANGO WEST METROPOLITAN DISTRICT NO. 1 #34006
SEWER FUND BUDGET 2020**

	2018 Actual	2019 Estimated	2020 Budget
Revenues/Sources of Funds			
SEW-310 Sewer Collection Fees	155,594	126,588	128,016
SEW-311 Treatment Plant Fees	30,180	60,280	60,280
SEW-395 Miscellaneous Sewer Revenues	644	0	0
Total Revenues	186,418	186,868	188,296
Expenses/Use of Funds			
SEW-412 Capital Expenditures	9,071	2,500	15,000
SEW-420 Treatment Fees to DW2	96,896	96,384	96,768
SEW-426 Coll./Trans./Repairs & Maint.	6,019	1,100	6,000
SEW-430 Contract Labor - Sewer	0	0	1,000
SEW-431 Wages Paid + Employer Tax Exp	58,043	55,000	60,000
SEW-432 Auto/Equipment & Repair Exp	8,533	4,500	4,000
SEW-440 Audit & Outside Accounting Exp	4,585	18,500	10,500
SEW-455 Insurance Exp	4,850	5,984	6,000
SEW-460 Legal Fees	6,144	3,700	5,000
SEW-490 Miscellaneous Sewer Expenses	(81)	150	500
Total Expenses	194,060	187,818	204,768
Contingency/Emergencies			10,000
Excess Revenues Over Expenses	(7,642)	(950)	(26,472)
Contingency budget amounts not used in all years			
Previous Fund Balance	582,934	575,292	564,342
Capital Purchases/Projects	0	(10,000)	0
Ending Fund Balance	575,292	564,342	537,870

**DURANGO WEST METRO DIST No 1
#34006 WASTE WATER PLANT FUND
BUDGET 2020**

	2018 Actuals	2019 Estimated	2020 Budget
Revenues/Sources of Funds			
WWT-310 Sewer Treatment Fees WWT	117,665	117,696	99,306
WWT-340 Grant Income WWT	25,637	0	-
WWT-344 Interest Income WWT	1,547	1,500	1,400
WWT-395 Miscellaneous Income WWT	0	0	-
Total Revenues	144,849	119,196	100,706
Expenses/Use of Funds			
Collection/Transmission & Treatment			
WWT-410 Waste Water Testing	2,401	2,500	2,500
WWT-412 Capital Outlays Code & Stds	264,119	12,500	15,000
WWT-426 Plant Repairs & Maint WWT	139,528	6,500	7,500
WWT-428 Treatment Supplies WWT	527	600	600
WWT-430 Contract Labor WWT	7,500	8,125	8,125
Total Treatment Expenses	414,075	30,225	33,725
Administration			
WWT-431 Admin Salaries WWT	8,755	9,057	9,057
WWT-492 Health Insurance			728
WWT-435 Payroll Tax Expense WWT	696	906	906
WWT-440 Accounting Expense WWT	6,171	6,200	6,200
WWT-455 Insurance Expense WWT	1,747	2,100	2,275
WWT-460 Legal Expense WWT	540	1,000	1,000
WWT-465 Admin Supplies WWT	1,934	2,850	2,850
WWT-480 Plant Electrical WWT	10,204	11,750	11,750
Total Administration Expenses	30,047	33,862	34,766
Debt Service			
Bond Principal		30,000	20,000
Bond Interest	13,754	12,939	12,084
Total Debt Service	13,754	42,939	32,084
Total Expenses	444,122	107,026	100,575
Excess Revenues Over Expenses	(299,273)	12,170	131
Proceeds from Revenue Bond (Reserved)		0	
Beginning Cash Balance		215,462	227,632
Ending Cash Balance	215,462	227,632	227,763

**DURANGO WEST METROPOLITAN
DISTRICT 1 #34006
CONSERVANCY TRUST FUND
BUDGET 2020**

	2018 Actual	2019 Estimated	2020 Budget
SOURCES OF FUNDS (Revenues)			
CON-315 Lottery Funds Received	0	0	
CON-240 Deferred Rev Lottery Funds Due	2,825	2,825	2,800
CON-305 & CON-344	1	1	2
Total Sources of Funds	2,826	2,825	2802
USES OF FUNDS (expenditures)			
CON429	0	0	0
TOTAL USES OF FUNDS (expenses)	0	0	0
Net sources (deficit) available	2,826	2,825	2,802
BEGINNING FUND BALANCE	(13,560)	(10,734)	(7,909)
Net Fund Change	2,826	2,825	2,802
ENDING FUND BALANCE	(10,734)	(7,909)	(5,107)